

## RETENTION AND DISPOSITION OF SCHOOL DIVISION RECORDS

Policy D.3.C

Frontier School Division has extensive records and information that shall be managed effectively and appropriately.

The Secretary-Treasurer shall be responsible for establishing and maintaining a system for the retention and disposition of all records. The Manitoba Education Guidelines on the Retention and Disposition of School Division/District Records shall be the basis for the Division's system.

Information: Manitoba Education Guidelines on the Retention and Disposition of School Division/District Records

Adopted September 1, 2009	